

PROTECTION OF PERSONAL INFORMATION ACT's MANUAL – SABU's PRIVACY STATEMENT

Definitions:

We, us and our refers to the South African Bisley Union, a Sport – Shooting Association in the Republic of South Africa. The principle place of business is situated at Suite 422, 4th Floor, 318 The Hillside, 318 The Hillside Street, Lynnwood, Pretoria.

you and your refers to you as the member of our association in your personal capacity and/or a participant in a shooting competition of our association.

Your personal information refers to personal information about you given to us by you.

Process information means the automated or manual activity of collecting, recording, organising, storing, updating, distributing and removing or deleting personal information.

Competent person means anyone who is legally competent to consent to any action or decision being taken for any matter concerning him/ herself.

Purpose of this Privacy Statement

When you engage with us, you trust us with personal information about yourself. We are committed to protect your right to privacy. We will take all reasonable steps to keep the personal information safe and confidential. The purpose of this Privacy Statement is to set out how we collect, use, share and otherwise process personal information, in line with the Protection of Personal Information Act. ("POPIA")

Indemnification

Each party accepts responsibility to the extent that the processing activities of personal information fall under the control of that party and agrees to indemnify the other party against any loss or damage direct, or indirect, that a party should suffer because of any unauthorised use of information, but only if the processing of that information is controlled by that party.

Acceptance is voluntary

You have the right to object to the processing of the personal information. It is voluntary to accept these terms and conditions. However, we require your acceptance to provide you with our services. We will only collect and process personal information for valid and lawful reasons. The acceptance of these terms and conditions and the permission given to process the personal information will only continue as long as you are a member of our association and/or the completion of the competition.

We keep personal information confidential

We will keep personal information confidential. You may have given us this information yourself, or we may have collected it from other sources. If you share your information with any third party, we will not be responsible for any loss that you may suffer.

Authority to act for other people

You warrant that when you give us personal information about third parties, you have received their permission to share their information with you. We will furthermore process their information for the purposes set out in this Privacy Statement.

Purpose for processing your personal information and sharing personal information with third parties

You agree that we may process your personal information and sharing it to third parties for the following purposes:

1. To complete the annual Firearms Control Registrar's Report.
2. To complete the annual SASSCo's Report.
3. To be able to provide information to SASSCo, SASCO and the Department of Sport & Recreation in our colours applications, inclusion in South African Teams for the Commonwealth Games, travelling abroad to participate in International competitions and/or other projects.
4. To enter South African Teams for participation in International Competitions.
5. To publish results of competitions.
6. To register you as a member of our Association and to update our Association's database of our members.

By agreeing to this, you confirm that you have given permission for your personal information to be shared to above mentioned third parties.

You also agree to indemnify us against any loss or damage, direct or indirect, that you might suffer because of the unauthorised use of this information by any of the third parties mentioned above.

If a third party asks us for your personal information, we will share it with them only if:

- You have already given your consent for the disclosure of this information to that particular third party.
- Any person or organisation that has a legal right to access the information.

Right to communicate electronically

We have the right to communicate electronically with you about any aspects of your membership and/or entry of our competitions.

Changing this privacy statement

We may change this privacy statement at any time. The most updated version will always be available on our website, www.sabisley.com, or at our offices.

Concerns

If you believe that we have used your information contrary to the Privacy Statement, you must first attempt to resolve the matter with us. If you are not satisfied after this process, you have the right to lodge a complaint with the Information Regulator, under POPIA.

The contact details are:

The Information Regulator (South Africa)

33 Hoofd Street

Forum III, 3rd Floor Braampark

PO Box 31533

Braamfontein

Johannesburg, 2017

Complaints e-mail – complaints.IR@justice.gov.za